

LIBERTY COUNTY BOARD OF EDUCATION
January 24, 2012

The Liberty County Board of Education met for a Work Session on Tuesday, January 24, 2012, @ 9:00 AM with the following members in attendance:

Lily H. Baker, Chairman	Verdell D. Jones, Vice Chairman
Marcia Anderson	Judy B. Scherer, Superintendent
Carol Guyett	Cheryl Conley, Deputy Superintendent
Harold Woods	

Becky Carter and Charlie Frasier were absent.

Also present were: Gwen Stewart, Tony Norce, Mary Alexander, Harley Grove, Arnold Wright, Jack K. Welch, Carol Spurlin, Delilah S. Norris, Susan Morey, Norman M. Davis, Jim Fallon, Justin Jenkins, Craig Zuck, Matt Walsh, Barry Sallas, Rodger Osborne, Matthew J. Barrow, Danielle Hipps.

Call to Order. Mrs. Baker called the meeting to order.

Certificate of Compliance. Dr. Scherer certified that we complied with the Georgia Open Meetings Act.

Consent Agenda. On recommendation by Dr. Scherer and on motion by Mrs. Anderson, seconded by Mrs. Guyett, the Board unanimously approved the consent agenda with moving Personnel Recommendations to Executive Session.

Adoption of Agenda
Approval of Minutes
Use of Facilities and Fund Raisers

Financial Reports. The Financial reports were distributed to the Board. Copies of the Audit Report, Financial Statements and Bank Reconciliations were distributed to the Board Members.

Out of State Travel (2). On recommendation by Dr. Scherer and on motion by Mrs. Guyett, seconded by Mr. Woods, the Board unanimously approved the following:

- Bradwell Institute Band requests permission to attend the Universal Stars Performance Program in Orlando, FL, on March 2-4, 2012.
- Bradwell Institute Debate Team requests permission to attend the Hub City Classic in Hattiesburg, MS, on February 2-5, 2012. The Board tentatively approved pending working out the transportation issues.

2nd Reading – Graduation Requirements (IHF (6)). On recommendation by Dr. Scherer and on motion by Mrs. Anderson, seconded by Mr. Woods, the Board unanimously approved the policy as presented.

2nd Reading – Internet Acceptable Use (IFBG). On recommendation by Dr. Scherer and on motion by Mrs. Guyett, seconded by Mrs. Anderson, the Board unanimously approved the policy as presented.

Surplus Vehicles. On recommendation by Dr. Scherer and on motion by Mrs. Anderson, seconded by Mrs. Guyett, the Board unanimously approved to declare the 2006 Ford Freestar Van as surplus. The van was involved in an accident and the insurance company declared the vehicle a total loss.

Fleet Vehicle Replacement/Purchase of New Fleet Car. On recommendation by Dr. Scherer and on motion by Mrs. Guyett, seconded by Mr. Woods, the Board unanimously approved to purchase a new 2012 Chevy Impala. The Board approved the low bidder. This car is to replace the 2006 Ford Freestar fleet van that was involved in an accident.

Job Description & Salary Scale for Sites and Grounds Manager. On recommendation by Dr. Scherer and on motion by Mrs. Guyett, seconded by Mrs. Anderson, the Board unanimously approved the job description and salary scale as presented. It was stated that the job description should be finalized before a job announcement is sent out.

Job Description for DEL Secretary. On recommendation by Dr. Scherer and on motion by Mrs. Guyett, seconded by Mr. Woods, the Board unanimously approved the job description as presented.

Joseph Martin Canopy Replacement Bid. On recommendation by Dr. Scherer and on motion by Mrs. Anderson, seconded by Mrs. Guyett, the Board unanimously approved the low bid from John E. Lavender & Associates, Inc. @ \$61,400.

LCHS Entrance: Authorize Execution & Delivery of Hwy 84 Access Easement Deeds. On recommendation by Dr. Scherer and on motion by Mrs. Guyett, seconded by Mrs. Baker, the Board unanimously approved the execution of “Conveyance of Access Rights” to GDOT for Highway 84/38 Liberty County High School Project. This includes trading four existing 20 ft. access points for one new 80 ft. access point.

Change Order #1 & #2 for Career Academy Project. On recommendation by Dr. Scherer and on motion by Mrs. Anderson, seconded by Mrs. Guyett, the Board unanimously approved the following change orders:

- Change Order #1 – addressing comments by LCPC with site drainage was revised to allow for adjusted drainage calculations for a cost of \$94,633.

- **Change Order #2 – addressing comments and revision from State Fire Marshall’s Office during their plan review @ a cost of \$29,190.**

Close-Out, Change Order and Final Payment for BI Phase IV Step 1 Project. On recommendation by Dr. Scherer and on motion by Mrs. Jones, seconded by Mrs. Guyett, the Board unanimously approved the close-out, change order and final placement for BI Phase IV Step 1 Project.

Ombudsman Annual Report. Harley Grove presented the Ombudsman Annual Report to the Board. Mr. Grove stated that the state is moving from the State High School Graduation Test to the EOCT as part of the graduation requirements. John Wacha and Arnold Wright distributed the Performance Results & Demographics for 2010-11.

Tribunal Information Update. Harley Grove stated that he contacted an attorney on what could be given to the Board as Tribunal information. The attorney stated that the Board should not receive any student information until the possible 20-day appeal process has ended. He stated that the Board’s reasons for needing this additional information should be discussed. He asked the Board to provide him information as to their purpose in requesting tribunal information so he could determine what may be released to them.

FY 2013 Budget. Dr. Scherer gave an update on the FY 2013 school year. Dr. Scherer requested the Board to please bring these sheets to the Board Retreat scheduled for January 25-26, 2012.

Construction Update. Cheryl Conley gave a PowerPoint Presentation on the construction update. She also distributed and discussed the Construction Project Update.

Section 125 Cafeteria Plan. Currently, American Fidelity and ShawHankins coordinate the District’s Section 125 Cafeteria Plan for various benefits (excluding health insurance). Effective January 25, 2012, the District will move its agent of record for dental and life insurance from ShawHankins to American Fidelity.

04 School Month Enrollment. Dr. Scherer distributed and stated that the student enrollment is down.

Future Meetings & Events:

- Board Retreat on January 25-26, 2012
- Teachers Retirement System of GA on January 31 @ 4:00 PM, February 1-2 @ 8:00 AM
- NSBA Federal Relations Network on February 3-6, 2012
- Board Meeting on Tuesday, February 14, 2012 @ 5:30 PM
- STAR Student/Teacher Luncheon on Thursday, February 16, 2012 @ 12:00 PM at Bethesda Church
- School Board Visit on Thursday, February 23, 2012 @ 12:00 noon – Midway

Middle School

- **Job Fair on Saturday, February 25, 2012 - 9:00 AM – 12:00 noon**

Executive Session – Personnel Recommendations. On recommendation by Mrs. Guyett, seconded by Mrs. Jones, the Board entered Executive Session and on motion by Mrs. Guyett, seconded by Mrs. Jones, the Board reconvened into general session.

Personnel Recommendations. On recommendation by Dr. Scherer and on motion by Mrs. Guyett, seconded by Mrs. Anderson, the Board approved the amended Personnel Recommendations as presented.

Adjournment. Mrs. Baker adjourned the meeting.

Secretary

Chairman